

## Minutes of the Lincoln Public Library Board of Trustees' Meeting

Date: November 28, 2018

Present:

Trustees: Gail Tremblay, J.J. Bujeaud, Ivan Strickon, Nancy Sweeney, Russ Bradshaw

Library Director: Carol Riley

Youth Services Director: ---

Guests: ----

I. CALL TO ORDER: The meeting was called to order at 5:35 p.m.

### II. APPROVAL OF MINUTES:

- Minutes approved:
  - Public Session September 18, 2018
  - Non-Public Session September 18, 2018
  - Public Session October 9, 2018
  - Non-Public Session October 9, 2018

### III. COMMITTEE REPORTS:

Friends Group Update:

●

### IV. LIBRARY DIRECTOR'S REPORT:

- New employees have started
  - Tisha Carmargo -- Youth Services
  - David Gaudioso -- Part time
  - Denise Rush -- Part time
- Fire extinguishers serviced -- may need to be swapped next year
- Windows cleaned/Screens removed
- Heating system checked
- Alarm system checked -- keypad cleaned
- Ladies Night -- number down, music by Mark Rosier
- Upcoming Events:
  - December 11 --Grinch will come to library
  - November 29 -- Michael Bruno book on roadside markers - *Cruising Historic New Hampshire*
  - December 10 -- Dan Chesney -- *The White Mountain*
  - December 13 -- Mr. Baker -- slideshow on Italy

V. NEW BUSINESS:

- Carol too budget into Butch
  - Small changes made to heating/electric
- Payroll needs adjusted to reflect salaries of new employees -- Carol will talk to Joanna
- Discussion of full/part time benefits
- Spectrum -- did away with IP addresses -- savings of \$360
- Certified Computers -- \$400 less for yearly services
- Building Cleaning --- up \$492
- Carol will investigate town policy on probationary period with new hires

VI. OTHER BUSINESS:

- 

VII. PUBLIC PARTICIPATION: none

VIII. SCHEDULE OF NEXT MEETING: December 18, 2018

IX. ADJOURNMENT: Meeting was adjourned at 6:27.

Submitted by: Russ Bradshaw