



Capital Improvement Program Committee
Meeting Minutes
Aug 15, 2023
Lincoln Town Hall Conference Room
148 Main Street

Committee Members Present:

1. Paul Beaudin, Planning Board Representative & Chair
2. Jack Daily, Selectmen's Representative & Secretary
3. James Spanos, Budget Committee Representative & Vice Chair
4. Carina Park, Town Manager & Staff Representative

Committee Members Excused: None

Staff Present: Becky Farnsworth, Finance Director; Carole Bont, Planner

Staff Excused: None

Guests: Tamra Ham, Lincoln Board of Selectmen

Department Heads or Committee Member Representative(s) Present:

1. Recreation Director Tara Towers
2. Public Works and Solid Waste Director Nate Hadaway

Department Heads or Committee Member Representative(s) Absent/Not Present:

1. Town of Woodstock Board of Selectmen

Public Present: None

I. CALL MEETING TO ORDER

Chair Paul Beaudin called the meeting to order at 9:00am

II. MINUTES

A. August 8, 2023

Motion to approve as presented by Jack Daly
Seconded by Paul Beaudin
All in favor

III. AGENDA ITEMS FOR AUG 1, 2023, 9:00AM

a. RECREATION DEPARTMENT – SOLAR PANEL GRANT – RECREATION DIRECTOR TARA TOWERS

i. 1310-321 Kanc Equipment

1. #59 Page 28– Solar Panels (on going)

- a. Discussed adding \$30,000.00 as there is a grant in the works that will allow for up to 95% reimbursement. Grant criteria has not been

released yet but is available to low-income towns of which Lincoln is considered.

ii. 1310-323 Property Building Maintenance

1. #104 Page 23 - Kanc Rec Multi-Use Covered Structure (On Going)

- a. 2024 will be zero'd out and added to project number #109. Appropriation for 2025 will increase to \$45,000.00.

2. #109 Page 23 (New Item, Title Needed) (on going)

- a. Appropriation is set to \$40,000 as a place holder to allow for more estimates and proposals.

b. LINCOLN-WOODSTOCK SOLID WASTE – PUBLIC WORKS DIRECTOR NATE HADAWAY – ALSO DIRECTOR OF SOLID WASTE, (TOWNS OF WOODSTOCK & LINCOLN BOARDS OF SELECTMEN)

i. 1310-316 Solid Waste

1. #29 Page 28: Solid Waste - Existing Equip. Replacement Fund (On Going)

- a. Current estimated balance as of 12/31/23 is \$50,089.00. Discussed keeping allocation at \$10,00.00 for the following 5 (five) years.
- b. Discussed Woodstock CIP's allocation balance as of 12/31/2023 is expected to be \$37,351.76.

2. #30 Page 28: Repave Recycle Center Roadway (On Going)

- a. Current estimated balance as of 12/31/23 is \$16,993.00. No changes are necessary. Project to be completed on schedule.

3. #88 Page 28: Facility & Land Improvements and Replacements (On Going)

- a. Current estimated balance as of 12/31/23 is \$10,742.00. No changes are necessary.

ii. 1310-306 Roads & Streets

1. #34m. Page 27: Pollard Road Overlay (2027)

- a. Discussed allotting \$20,000.00 for 2023 to allow for a 12/31/23 balance of \$90,000.00 and then reducing the allocation to \$10,000.00 a year.

iii. 1310-317 Public Works Equipment

1. #103 Page 26: Track Excavator/Low Bed (2024)

- a. Current estimated balance as of 12/31/23 is \$132,500.00 and no changes were requested.

2. #68 Page 26: Replace 2014 Backhoe (2029)

- a. Estimated balance as of 12/31/23 is \$20,000.00 with an estimated project cost of \$200,000.00 no changes were requested.

3. #66 Page 26: Replace 2023 FORD F600 Dump Truck w/Accessories (2023)

- a. Project was completed leaving a current estimated balance of \$10,885.00. The next prompt year is 2027 with a future replacement date of 2033.

iv. 1310-307 Sewer Rehabilitation

1. #84 Page 26: Sewer Inflow Study (Commercial Funded) (On Going)

- a. It was stated no more funds are needed for allocation.

2. #44 Page 26: Replace Pump Wet Ends Connector Road (2024)

- a. It was stated that the funds allocated will allow for project completion.
- b. date of 2033.

v. 1310-308 Water Rehabilitation

1. #51 Page 25: Replace Water Treatment Plant Caterpillar Gen'rs (2) (2025)

- a. Requested a total project estimation cost increase from \$160,000.00 to \$200,00.00 with an increased estimated 12/31/23 balance of \$100,000.00.

2. #77 Page 25: Four (4) River Crossings (2029)

- a. Nate clarified that the cost to replace one of the four cement encased mains will cost around \$250,000.00 and would like the CIP spreadsheet to reflect that.
- b. 2024 allocation will increase by \$50,000.00 to \$75,000.00; 2025 allocation will double from \$25,000.00 to \$50,000.00 and the following 3 (three) years will remain at \$25,000.00.

c. OTHER ITEMS

- i. It was decided that Public Works has satisfied the requirements of presentation for all projects and has been removed from the August 22, 2023 CIP Meeting Agenda.
- ii. Paul Beaudin asked Carina Park if it was possible to have the Police Department present sooner as Public Works has been removed from the agenda. Carina stated she will reach out to see if that will work.

IV. ADJOURNMENT

a. Motion to adjourn by James Spanos

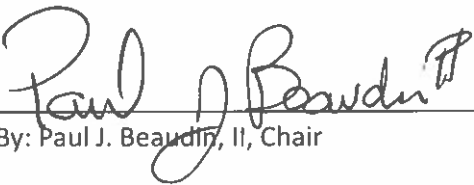
Seconded by Paul Beaudin

All in favor

Meeting adjourned at 10:13am

Respectfully Submitted by Kristyn Brophy

Approval Date: September 5, 2023


By: Paul J. Beaudin, II, Chair

